



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Bill Bryant
John Creighton
Patricia Davis
Lloyd Hara
Gael Tarleton

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

REGULAR MEETING

Date: November 3, 2009

Chief Executive Officer

Tay Yoshitani

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Information
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Port of Seattle:
Creating Economic
Vitality Here

Business Strategies for 2003-2007:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

ORDER OF BUSINESS

- | | |
|-------------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtable |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of October 6, 2009.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

- a. Authorization for the Chief Executive Officer to execute Change Order Number 005 for the Transportation Security Administration C-1 Building Tenant Improvements Project to add the additional time required (302 days) to complete the project. No additional project funds are being requested as part of this change order. (**memo enclosed**)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued:

- b. Authorization for the Chief Executive Officer to execute Change Order Number 005 for the Duwamish Trail Link – West Marginal Way SW et al Project to add the additional time required (196 days) to complete the project. No additional project funds are being requested as part of this change order. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to select a consultant and to execute an IDIQ (Indefinite Quantity Indefinite Delivery) Service Agreement to support the Engineering department in performing Airfield Pavement Management Services at Seattle-Tacoma International Airport for a not-to-exceed amount of \$500,000 and duration of three years for pavement management analysis and evaluation, pavement ratings, and airfield pavement design. ([memo enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. [Resolution 3628](#), Second Reading and Final Passage. Amending Resolution 3605, Master Policy Directive (Delegation of Authority). ([memo](#), [matrix](#), [Resolution 3605 red-line](#), [draft resolution 3605 amended](#), and [PowerPoint enclosed](#))
- b. Authorization for the Chief Executive Officer to execute up to four Indefinite Delivery, Indefinite Quantity (IDIQ) on-call consulting services contracts for Environmental Compliance and Management to be used to assist the Seaport to access, plan, perform and monitor environmental compliance for Port-owned Seaport or Real Estate properties or projects. This request is only for contracting authority; funding will be authorized separately under the regular environmental reserves authorization process or through project-specific authorizations. The value of the contracts will not exceed \$3,750,000. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to complete the sound mitigation work on Building 9 at the Highline Community College at an estimated cost of \$2,017,377 including administrative expenses. This authorization request is for \$1,261,332 and will bring the total authorization for this Capital Improvement Project to \$6,254,930. ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to complete the relocation of the residents of parcel numbers 344500-0110, 344500-0141, 344500-0145, 344500-0155, commonly known as Town and Country Mobile Home Parks located in the City of SeaTac, WA, which are located within the 1998 70 Day Night Level noise contour, at an estimated cost of \$2,600,000 including legal and administrative expenses. This request will bring the total authorization for this Capital Improvement Project C2000037 to \$52,306,110. Eighty percent of eligible costs are reimbursed by the Federal Aviation Administration. ([memo and map enclosed](#))
- e. Authorization for the Chief Executive Officer to execute a 5-year sole source Technical Assistance Agreement to support the Underground Train System at Seattle-Tacoma International Airport with Bombardier Transportation, Inc. in the total amount of \$1,535,803. Justification for entering into a sole source contract has been reviewed and approved by the Central Procurement Office. ([memo and attachment enclosed](#))
- f. Authorization for the Chief Executive Officer to execute an amendment to the Lease and Concession Agreement of SmarteCarte, Inc., provider of airport luggage carts and other passenger services at Seattle-Tacoma International Airport, that would extend the term for an additional 5-year period as provided for in the current Agreement, under new negotiated terms. ([memo, lease and amendment enclosed](#))
- g. Authorization for the Chief Executive Officer to execute a Collective Bargaining Agreement between the International Union of Operating Engineers Local No. 286 representing Operating Engineers in Aviation Maintenance and the Port of Seattle. ([memo, cover and agreement enclosed](#))

7. STAFF BRIEFINGS

- a. Briefing on the 2010 Salary and Benefit Resolution. ([memo, Resolution and PowerPoint enclosed](#))
- b. Briefing on Third Quarter 2009 Financial Performance and the 2009 Year-End Forecast. ([memo, report and PowerPoint enclosed](#))

Continued on next page

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)